

## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)  
Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

### 1. Your organisation or group

Name of organisation	WARMINSTER CHRISTMAS LIGHTS		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	WARMINSTER & SURROUNDING VILLAGES		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	CONVERSION OF LAMP/POST DECORATIONS TO LED TYPE, REFURBISHMENT/RENEWAL OF 20 CONTROL UNITS ON LAMP POSTS FOR DECORATIONS THROUGHOUT THE TOWN. RE-POSITIONING OF RCD UNITS FROM TOP OF LAMP POSTS INTO THE CASING AT THE BOTTOM THUS ELEVATING THE USE OF LADDERS TO SET/RE-SET REDUCES SAFETY FACTOR		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	WARMINSTER		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	WARMINSTER	
When will your project take place?	SUMMER TIME	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	LAST CHRISTMAS THERE WERE MANY TRIP OUT WITH THE ELECTRICITY DUE TO WATER PENETRATION, FUSES BLOWING LEAVING DECORATIONS UNLIT. VARIOUS COMMENTS RECEIVED FROM THE PUBLIC AS IT SPOKE TO THE DISPLAY. THIS WILL ENSURE THIS PROBLEM DISAPPEARS & WILL GIVE A BETTER UNINTERUPTED DISPLAY FOR THE PUBLIC AND STOPS RISKS OF ACCIDENTS WHILST WORKING FROM LADDERS.	
How many people will benefit from your project?	RESIDENTS OF WARMINSTER & VILLAGES	
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a>  Please provide a reference/page no.	ECONOMY & TOURISM ENCOURAGE GROWTH IN TOWN CENTRE FESTIVE PERIOD ENJOYMENT FOR THE WHOLE COMMUNITY FROM CHILDREN UP TO ELDERLY	
<b>To be completed ONLY where town/parish councils are making an application</b>		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Any other information about your project.		

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it? *THE CHANGE TO LOW ENERGY BULBS SAVES APPROX TWO THIRDS OF ELECTRICITY ACCOUNT. COLLECTING TINS ARE PUT ON COUNTERS IN SHOPS. THE FEE TO TRADERS WOULD HAVE TO BE INCREASED. FUND RAISING EVENTS e.g. RACE NIGHTS*

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

*A LOWER NUMBER OF COMMENTS REFERRING TO DECORATIONS NOT WORKING. FEED BACK FROM TRADERS/SHOPS RECEIVED BY THEM FROM THE COMMUNITY. LETTERS OF THANKS IN THE LOCAL PAPER. THE PRAISE RECEIVED FROM THE PUBLIC TO VS WHEN TAKING DOWN THE DECORATIONS*

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Name of Funder

Amount Applied For

Amount Received

*FUDGE TRUST*

*£2000*

*NO DECISION YET*

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

Year ending:	Month: 31/3/2012	Year: 2012
A - Total income:	£ 7407	
B - Minus total expenditure:	£ 11893	
Surplus/deficit for year: (A minus B)	£ 4486 DEFICIT (4486)	
Free reserves currently held:	£ 5744	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
TIMER CONTROL UNITS	£ 2500	Own fundraising/reserves	£ 1241
LOW ENERGY BULBS FOR LAMP POST DECORATIONS	£ 1260		£
REPLACEMENT INDIVIDUAL STAR DECORATIONS	£ 479	Parish/town council	£
LOW ENERGY BULBS FOR OTHER DECORATIONS FOR BENCHES	£ 1002		£
	£	Trusts/foundations	£
	£	FUDGE TRUST	£ 2000
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
<b>Total Project Expenditure</b>	<b>£ 5241</b>	<b>Total Project Income</b>	<b>£ 3241</b>
<b>Total project income B</b>	£ 3241		
<b>Total project expenditure A</b>	£ 5241		
<b>Project shortfall A – B</b>	£ <del>3000</del> 2000 <i>MS</i>		
<b>Grant sought from Wiltshire Council Area Board</b>	£ <del>3000</del> 2000 <i>MS</i>		
<b>Bank Details</b>			
<b>Please give the name of the organisations' bank account e.g. Barclays</b>			
<b>Please give the title name of the organisations' bank account e.g. current</b>			

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

28/2/2012

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**

